



RULES AND REGULATIONS OF THE BURIAL GROUND ADJACENT TO ST. MARY'S CHURCH,  
LONGWORTH, UNDER THE CONTROL OF LONGWORTH PARISH COUNCIL

1. The Burial Ground is governed by the Diocese of Oxford Churchyard Regulations 2016, please refer to this document for rules governing monuments, ledger stones including design, materials and inscriptions, and work to existing monuments.
2. Notice of interment must be given to the Clerk, and in the case of stillborn children a Registrar's Certificate must be provided. At least 48 hours notice of an interment must be given exclusive of Sunday.
3. All burial fees in accordance with the "Schedule of fees" are to be prepaid to the Clerk. No receipts for any monies paid will be valid except those officially issued by the Clerk
4. Burials to take place during the hours of daylight, not later than 3pm in winter and 4pm in summer. Only coffined burials and interment of ashes will be allowed. The Clerk must be notified of the time of interment.
5. A Registrars Certificate or Coroners order for burial must be delivered to the burial ground at the time of interment to the person effecting the disposal, which must be given thereafter to the Clerk for filing.
6. The Parish Council may give permission for a small number of bulbs to be planted on graves, but no gardens or shrubs to be allowed on any graves
7. Monuments must be authorised by the Parish Council including any proposed inscription, and seven days notice of erection must be given by stone masons. The Parish Council reserve the right to refuse any such inscription it deems unsuitable for the burial ground. No monuments to be erected until minimum 6 months after burial to allow for the ground to settle. Grave to be levelled at the time of memorial installation.
8. Work to monuments less than 50 years old **may** be authorised by the Parish Council.



9. The number of the grave must be cut at the foot of all memorials placed on graves.
10. Next of Kin are responsible for maintaining graves and monuments, but if this is not done the Parish Council retains the right to maintain the grave/monument and if necessary to level monuments at its discretion for reasons of health and safety. The Parish Council reserve the right to charge the family for any work carried out in maintaining and making safe memorials and graves
11. The owner (see note under point 10 above about defining 'owner') or executor shall be responsible for the removal of monuments on the re-opening of graves and replacement of the monument within 18 months, but not sooner than 6 months after the latest burial. The cost of such removing must be borne by the owner and the Council will not be responsible in the event of a monument or stone becoming broken, damaged destroyed or lost during the work being carried out.
12. The Parish Council will not be responsible for any damage to gravestones or monuments
13. Decayed wreaths and all floral tributes to be removed from the grave within a reasonable period of time and deposited in the bins at the entrance to the churchyard. Please note any items which are not bio-degradable must be placed in the landfill bin or taken away, old flowers may be placed in the brown bin. The council reserve the right to remove any tribute if they deem necessary.
14. All visitors to the burial ground will be subject to the orders and control of the council
15. From 1<sup>st</sup> January 2018 a register of burials will be kept by the Clerk, a fee may be charged for any searches requested the Council reserve the right to with-hold information if deemed sensitive.
16. These rules and regulations together with the schedule of fees and payments shall apply to the said Burial Ground. Longworth Parish council reserve the right to revise the Rules and Regulations as they see fit without further notice.